

# POTTON CONSOLIDATED CHARITY

Registered no. 201073

## FURTHER EDUCATION GRANTS

Name of applicant:

Potton address to which grants will be sent:

Post code:

\*Home telephone number

\*E mail address:

Date of birth:

School/College:

Period of study: From  
e.g. Sep 2022 - July 2024

To

Studying for:

Please show expected qualification and in which subject/s

### Potton Consolidated Charity's Privacy Policy

*(a) Personal data as only processed and held in respect of grant applications, (b) An agreement to this is given proactively by the individual making the application (c) Data is not shared with any other party. (d) information is held solely for the purpose of governance and accounting. After six years the data is destroyed. (e) the Trustees and the clerk jointly hold responsibility for the compliance of this policy, (f) Any enquiry in respect of personal data held will be dealt with promptly by the clerk to the Charity who will also destroy all time expired documents, (g) individuals have a right to complain to the Information Commissioner's Office, should they consider that there is a concern with the way in which the Charity has handled their data.*

Acknowledgement of reading and accepting this privacy policy must be confirmed by this form being signed by the applicant or if the applicant is under 18 years of age by the applicant's parent or guardian

Signed:.....Applicant / Parent / Guardian (Please delete)

**Certificate to be completed by school/college tutor or administration and proved by a School/College Stamp or if not available accompanied by its letterhead.**

**I confirm that the applicant is attending full/part time study at the above school/college.**

Signed:.....Designation:.....Date:.....

Please return the form for consideration in the 2024 round of grants by 31<sup>st</sup> October to  
Mr. D.J. Howard, Clerk to Potton Consolidated Charity, 69 Stotfold Road, Arlesey, Beds, SG15 6XR.